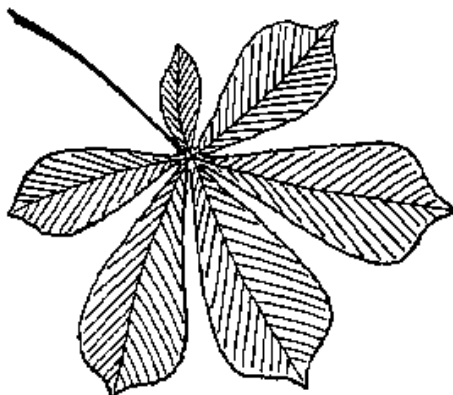


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Kings Nympton Primary School
Kings Nympton
Umberleigh
Devon EX37 9SP
Tel: 01769 580512
Email: admin@kingsnympton.devon.sch.uk

July 2018

Dear Parents,

We welcome you and your child to Kings Nympton School, a small village school built in 1929 with 47 pupils on roll at present, which through the years has built up a reputation for the quality of its teaching which extends far and wide. This reputation is the result of a long, active and happy partnership between teachers, governors, parents and children. The fruits of this partnership can be seen in the school's aims which are:

- To provide a happy, secure and caring environment in which children will have every opportunity to develop to the full and where parents and carers will feel welcome;
- To offer a broad and balanced curriculum within a stimulating and supportive school community to ensure that every child realises their full potential;
- To provide an environment that encourages children to grow in confidence, independence and self-esteem;
- To develop a sense of community and promote tolerance, equality of opportunity and respect for others;
- To encourage responsibility as an individual and within the wider community beyond our school by helping children develop a sense of citizenship.

In our school we see education as the joint responsibility of pupils, parents and staff and we aim to improve the long-established links that have already developed with the local community and with local schools through partnership working. Kings Nympton School is now part of The Woodland Federation with Winkleigh Primary School.

Enclosed with this brochure is our Home/School Agreement which you are invited to sign and return to the school. You will find helpful information about the school in the following pages and also on our website, www.kingsnympton.devon.sch.uk, which contains a link to our most recent Ofsted report. Should you wish to know anything further or would like to make a visit, please do not hesitate to phone and speak to our administrator, Mrs Suzanne Hazelden.

Yours sincerely,
Amanda Blewett
Chair of Governors



Teaching Staff

Miss R.J. Hoare, Headteacher and Class 2 teacher

Mrs C. Williams, part-time Class 1 teacher

Mrs C. Godly, part-time Class 2 teacher

Higher Level Teaching Assistants

Mrs W. Buckle

Mrs D. Lintin

Teaching Assistant

Mrs M. Blacker

Special Educational Needs Teaching Assistants

Mrs Beth Dennis-Prole

Mealtime Assistant

Mrs M. Blacker

School Administrator

Mrs S. Hazelden

Clerk to Governors

Miss V. Lunn

School Caretaker & Devon Norse School Meals

Provided by Devon NORSE

TEACHING AND LEARNING

The school is divided into two classes; Foundation Stage with Years 1 and 2, and Years 3,4,5 and 6. We aim to keep the child:adult ratio as low as possible and Class 2 is divided between two teachers for the majority of each day.

Our four year programme of learning has been carefully based on the National Curriculum, the Foundation Stage Curriculum and the Literacy and Numeracy Strategies. Each class has half-termly projects around which most of the work is based. Families receive a topic plan for the half term. Work plans are discussed with the children. Planning and assessment are closely linked. The child's achievement and individual needs are taken into account when planning for future learning. All areas of the National Curriculum are covered as part of our broad and balanced curriculum. The Reception children follow the Foundation Stage curriculum. From Year 1 to Year 6 children cover the following subjects:-

Core Subjects	Foundation Subjects	Statutory
English	History	Religious Education (R.E)
Mathematics	Geography	
Science	Design & Technology	
	Art	
	Music	
	Physical Education (P.E)	
	Information and Communication Technology (ICT)	
	French	
	Personal, Social & Health Education (PSHE)	

Further details of what and how we teach are available at school.

We have separate policies on:

- **Religious Education and Collective Worship** - parents may exercise their right of withdrawal from these activities. Pupils who are withdrawn will read in the library.
- **Sex Education** - parents are informed of our plans. Parents have the right to withdraw children from all or part of the sex education programme except that which forms part of the science national curriculum.

Our teaching styles vary according to the task and number of children involved. Sometimes the work is clearly structured by the teacher, sometimes negotiated as children become more independent learners. Children may be grouped in the following ways:-

Whole Class	Group Work/Paired Work	Individual
When the teacher teaches the whole class for all or part of a lesson.	(discussions, investigations etc.) Children may be grouped by ability, across the ability range, or in friendship groups.	This includes quiet, reflective work and conferencing with the teacher.

Children's individual needs are taken into account at all stages. Our Special Educational Needs (SEN) and Gifted and Talented Policies may be viewed at the school. The school has a special needs register and a Gifted and Talented register. Staff discuss and plan programmes for the children on these registers each term. All schools have been allocated a budget for SEN children. At Kings Nympton we have used this money to fund Teaching Assistants and additional resources.

Kings Nympton School aims to include all pupils, including those with disabilities, in the full life of the school. Our strategies to do this include:

- having high expectations of all pupils;
- finding ways in which all pupils can take part in the full curriculum including sport, music, and drama;
- planning out-of-school activities including all school trips and excursions so that pupils with disabilities can participate;
- setting admissions policy and criteria which does not discriminate against pupils with disabilities or treat them unfairly;
- devising teaching strategies which will remove barriers to learning and participation for pupils with disabilities;
- planning the physical environment of the school to cater for the needs of pupils with disabilities;
- raising awareness of disability amongst school staff (teaching and non-teaching) through a programme of training;
- by providing written information for pupils with disabilities in a form which is user friendly;
- by using language which does not offend in all its literature and make staff and pupils aware of the importance of language;
- by examining our library and reading books to ensure that there are examples of positive images of disabled people.

Further details regarding our Accessibility policy etc. can be obtained from the School office.

SAFEGUARDING STATEMENT

At Kings Nympton School we strongly recognise the need for vigilant awareness of safeguarding issues. It is important that all staff have appropriate training and induction so that they understand their roles and responsibilities and are confident about carrying them out. Staff, pupils, parents and governors should feel secure that they could raise any issues or concerns about the safety or welfare of children and know that they will be listened to and taken seriously. This will be achieved by maintaining an ethos of safeguarding and promoting the welfare of children and young people and protecting staff. This is supported by clear behaviour, anti-bullying and child protection policies, appropriate induction and training, briefing and discussion of relevant issues and relevant learning in line with current legislature and guidelines.

FACILITIES

The classroom environments are planned to allow for varied learning activities and teaching styles; e.g. quiet areas and practical areas. We are well resourced with laptops, PCs, interactive whiteboards and video-conferencing facilities. Our library contains non-fiction books and provides a quiet and pleasant area to read and study.

Resources are accessible to children. They are organised to ensure the smooth running of our classrooms where children are encouraged to show growing responsibility for their learning and the environment, for instance by tidying up, choosing appropriate materials and tools and preparing displays. Class 1 has an outside area for outdoor play.

Outside we have a playing field with some large climbing apparatus, playground, garden, environmental area and an 'outdoor' classroom.

The local community is a valued learning resource and we have good links with local firms, the pre-school and religious bodies. We are fortunate in having the use of the Parish Hall for P.E and drama activities. All the children receive swimming instruction at South Molton Pool.

ACTIVITIES OUTSIDE THE SCHOOL GROUNDS

To enable the children to take part in P.E and drama lessons they need to walk to and from the parish hall. In other curriculum subjects we occasionally take the children around the village e.g sketching in art. On these occasions we have an adequate ratio of adults to children. Unless we hear otherwise we assume that you are happy with this arrangement.

EXTRA CURRICULAR ACTIVITIES

Kings Nympton enjoys the challenge of sporting fixtures with other local schools.

We have the following clubs: gardening, netball and football.

CHARGING

From time to time when we take the children on educational visits we seek parental permission and ask for voluntary parental contribution. For more details see our school's Charging Policy.

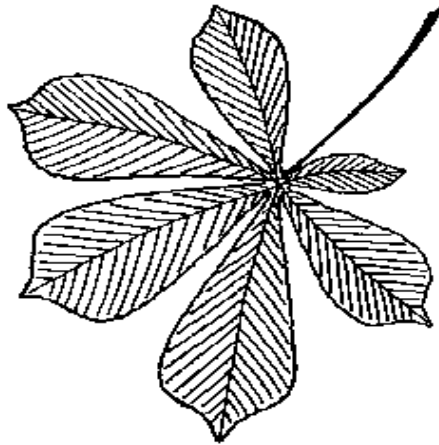
STARTING SCHOOL

Kings Nympton Pre-school has their building in our grounds and our Key Stage 1 teacher has regular contact with the group to ease the transition to school establishing strong links through the child's Foundation Stage.

In September 2011 a single admission point in the Autumn Term was introduced, however, if you have a summer born child or feel for other reasons that your child is not ready for full time education, we will provide a part-time option (15 – 21 hours including some lunch and break times). If you would like more information on making the right choices for your child you are welcome to meet with the Class 1 teacher or you can look on Devon's website http://www.devon.gov.uk/sop_guidance062010.pdf.

In the term prior to starting school the Class 1 teacher will make arrangements for a home visit. Children move into school more happily when they know that their teacher has been welcomed at home and knows a little about their family, pets, toys etc. This visit provides an opportunity to deal with any queries about school before they become a worry. Children will be offered up to four half day sessions in school during this term to familiarise them with school routines.

To facilitate their induction to full time education, children will attend morning sessions only for the first two weeks of term. If a child is unsettled over this period, this induction may be extended for up to four weeks.



KEEPING IN TOUCH

Early in the Autumn Term, there is an opportunity for parents and children to meet with their class teacher to discuss progress and set targets for the new year. Further parents' evenings then take place in the Spring Term and written reports are sent to all parents in the Summer Term.

A weekly newsletter is sent home on Fridays, either via your child or to your email address, giving details of current activities and forthcoming events. This is also available on the school website www.kingsnympton.devon.sch.uk.

Some parents have special skills or free time they may like to share with us, for example we have appreciated help with football, swimming and with occasional talks and demonstrations linked to our projects. Please let us know if you are willing to help.

Staff are available to deal with minor queries and problems at 3.30pm most days and are happy to make an appointment for a longer consultation if required.

EXTENDED SCHOOLS

On the school's website, www.kingsnympton.devon.sch.uk, you will find details of our after school clubs and links to DISC, the Devon County Council organisation which provides free and independent information on children's services, including registered childcare and special needs information.

HOMEWORK

From the beginning, children take home a book to read either on their own or with parents and friends.

Occasionally our topic work raises questions which children might like to research at home - this is not formal homework but we value any interest shown.

As children get older, teachers may set work such as finding out spelling patterns and learning multiplication tables (which will need to be memorised in Class 2 after children have fully understood them). In preparation for secondary school children are set more formalised homework tasks.

TRANSFER TO SECONDARY EDUCATION

At the start of the school year following their eleventh birthday pupils usually transfer to either Chulmleigh or South Molton Community College.

Good liaison exists between the primary and secondary phases to ensure a successful transition both socially and academically.

FRIENDS OF KINGS NYMPTON SCHOOL

We are very grateful for the support, interest and co-operation which we receive from the Friends. Every parent is automatically a member of the association and new active members are always welcome; for more details see page 18.

SCHOOL TIMES

Morning Session 9.00am - 12.10pm

Afternoon Session 1.15pm - 3.30pm

There is a 15 minute break during the morning.

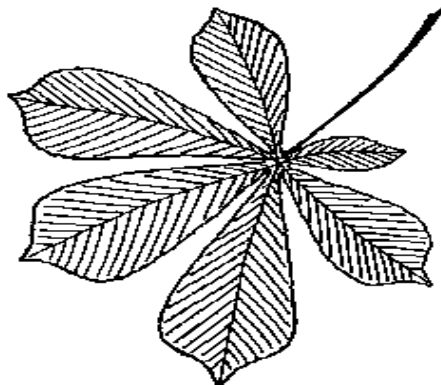
Collective worship and registration amount to approximately 15 minutes daily within these times.

The school cannot accept responsibility for children before 8.50am and after 3.40pm. However in an emergency we will look after your child.

Please note that lateness causes inconvenience and disruption to classes.

At the end of the day, if you are late or arrange for someone different to collect your child please let us know in order to avoid unnecessary worry.

The Administrator works from 8.30am to 1.15pm each day.



SCHOOL UNIFORM

We have a school uniform; the school colour is dark green. Sweatshirts, embroidered with the school's name and emblem can be ordered from Maritime Motifs, South Molton. In addition to a sweatshirt, you may also wish to purchase a similarly embroidered fleece.

Please help us by clearly naming all items.

Girls

School sweatshirt
Grey skirt, tunic, or trousers
White blouse or polo shirt
Dark shoes

Boys

School sweatshirt
Grey trousers.
White shirt or polo shirt,
Dark shoes.

P.E.

T. shirt
Shorts
Trainers
Key Stage 2 – tracksuit / warm clothes to wear outside in the winter

It is important that children have a complete change of kit for P.E, including trainers or similar, in school at all times. This should be in a drawstring bag as cloakroom space is too limited for large holdalls.

It is also important that children have a waterproof coat in school everyday as we walk to the Parish Hall for P.E and drama.

Hair

For safety's sake long hair should be securely tied back.

Jewellery

Pupils with pierced ears should wear sleepers. All other forms of jewellery are best kept at home.

Make-up

The use of make-up is not permitted in school. This includes coloured nail varnish and any sort of nail decoration.

SCHOOL MEALS

Meals are prepared off-site and then served from our school kitchen. Children may buy school meals or bring a packed lunch. ALL CLASS 1 children are currently eligible for a Free School Meal everyday. Some children may also be eligible under the original Free School Meal Scheme which will carry on throughout primary school. Please see the forms in your 'Welcome Pack' if you think this may apply. Children may also bring in fruit to eat at morning breaktime, although children in Class 1 currently have daily fruit and/or vegetable snacks provided through the centrally funded School Fruit and Vegetable Scheme. Year 5 and 6 children run a tuckshop, before the start of school and at morning break, selling bread sticks and cereal snacks at 20p per bag. There is drinking water available in school but children should always bring their own water bottles as well.

Payment for meals and meal choices from the 3-week rolling menu must be made in advance, on the first day of term and each Monday morning subsequently. The cost is currently £2.40 per day for years 3,4,5 & 6 children only. Payment can be made by cash or cheque (payable to **Devon County Council**). Credit due on meals not taken through absence is carried forward to the next week or, at the end of each term, is refunded.

If you would like to know whether or not your child would qualify for free school meals, visit www.devon.gov.uk and look up **free school meals** under 'f' in the a to z. For further information or advice please call the Education Helpline on 0845 155 1019. Alternatively, application forms for free meals are available from the school administrator; of course all correspondence is treated in confidence.

SCHOOL TRANSPORT

The County provides transport for:-

- a) Pupils under eight years of age who live more than two miles from school.
- b) Pupils over eight years of age who live more than three miles from school.

Enquiries should be made to the Education Helpline on 0845 155 1019.

In other cases it is the responsibility of parents to make arrangements for safe travel between home and school.

WELFARE

HEALTH

The School Medical Officer sees the children in Reception and Year 6. Parents are informed and invited to attend. The School Nurse makes regular visits to check general health, vision and hearing.

If a pupil becomes unwell during the school day, parents are contacted by telephone. Sick pupils are cared for by teachers until their parents arrive. If a parent or emergency contact is unobtainable, a teacher will act "in loco parentis" and take the pupil to the appropriate Health Centre or Hospital if necessary. For this reason, it is important that contact numbers are kept up to date.

Parents of pupils requiring prescription medication at school must complete a consent form. Medicines and tablets must be given to the administrator for safe keeping. If your child is asthmatic, please come and discuss treatment with us.

ATTENDANCE

We have a good attendance rate with just 0.5% unauthorised absence in the school year 2017/18 so far. There were 2.6% authorised absences over the same period. (4/9/17-11/05/18)

From time to time a child may be unavoidably absent from school. Please notify the school by phone or letter as soon as possible. We ask that medical appointments are taken where possible outside of school hours. If your child does need to attend an appointment during school time a copy of the letter or appointment card is required please, as well as a school absence form. No holiday requests will be authorised. The School does not recommend parents/carers take pupils out for holidays during term time, as this is detrimental to pupils' progress and achievement. Any other absence will be considered in exceptional circumstances..

Absence request forms can be obtained from the school administrator, these are required for all reasons of absence. If a child is absent and no satisfactory explanation is received the absence may be referred to our Educational Welfare Officer. She deals not only with non-attendance but also assists children and their families where there are difficulties.

SEVERE WEATHER

While we will make every attempt to keep the school open, severe weather may necessitate closure. At the beginning of the day please check the school's website, www.kingsnympton.devon.sch.uk, and/or listen to the school closure reports on Radio Devon. If closure becomes necessary during the school day we will contact you.

INSURANCE

The Authority is insured against its legal liability for any injury, loss or damage caused to pupils/students as a result of negligence on its part or that of its employees, servants or agents.

Pupils/students attending the Authority's schools and colleges are not insured for personal accident benefits while on education premises or taking part in recognised activities outside the school/college.

MONEY AND VALUABLES

These are best kept at home except when necessary for school purposes. We cannot be responsible for toys etc which are brought to school.

BEHAVIOUR, DISCIPLINE & ANTI-BULLYING

All members of this school, children and staff, are a valued part of the team where courtesy and respect are modelled and expected.

We believe that no child should disrupt the academic or social life of others. We expect children to treat others as they would wish to be treated. There is no list of formal school rules but, as a result of frequent discussions, children have a clear idea of what is expected of them.

When children do misbehave, all the staff work together to provide a consistent response. This may take the form of withdrawal of privileges, monitoring of future behaviour or contacting parents. We try to involve parents at an early stage and we hope you as parents will do the same with us. A new baby in the family, a death or some minor upset at home can cause your child to behave differently at school, just as worry over school work or a fall out with a friend can cause you problems at home.

Kings Nympton School ensures that pupils learn in a supportive, caring and safe environment without fear of being bullied. Bullying is anti-social behaviour and affects everyone; it is unacceptable and will not be tolerated.

COMPLAINTS

This school follows guidelines issued from Devon County Council concerning arrangements for the consideration of complaints about the school curriculum and related matters. Should you wish to see this document please see the headteacher.

DOCUMENTS AVAILABLE FOR VIEWING IN SCHOOL

In accordance with the Freedom of Information Act 2000, the following information is available for viewing in school or on the school website www.kingsnympton.devon.sch.uk.

Governors' Documents – information published in the School Profile and in other governing body documents.

Pupils & Curriculum – information about policies that relate to pupils and the school curriculum.

School Policies and other information related to the school - information about policies that relate to the school in general.

In particular we have policies related to the following:

Curriculum – this details the guiding principles behind the teaching at Kings Nympton, what is covered by the curriculum and how it is delivered.

Assessment, Recording and Reporting of Pupils' Progress – this explains the different types of assessment (both formative and summative) and their purpose and ways in which these assessments can be made and shared with pupils.

Monitoring and Evaluation – this details the strategies used to gather information about teaching and learning, attainment and progress and the implementation of policies and schemes of work.

Equality – this policy explains how the school promotes understanding of the issues of race, gender and disability and aims to ensure that there is no prejudice or discrimination affecting any area of school life.

Special Educational Needs and Gifted and Talented – these two policies explain how the school aims to “ensure the best possible progress for all of our pupils whatever their needs or abilities”.

Children in Care – this is a Devon County policy which details the requirements that must be met to safeguard children in care, promote their educational achievements and ensure that they are able to reach their full potential.

Community Cohesion – this explains the school's aim to educate pupils to understand and appreciate the value of diversity in terms of cultures, religions or beliefs, ethnicities and social backgrounds at a local, national and international level.

Behaviour and Anti-Bullying – these policies explain the schools approach to the issue of behaviour and discipline and details the procedures that are followed when dealing with bad behaviour.

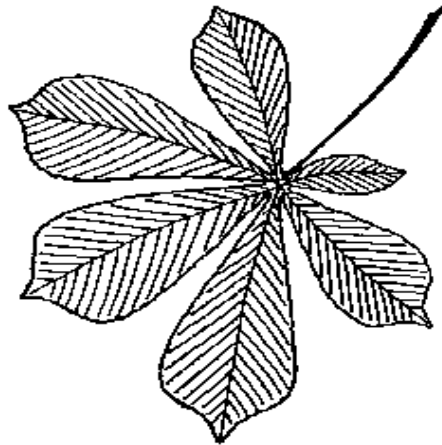
Collective Worship - Worship involves a) expressions of appropriate communication with God and/or b) celebrations of the highest achievements of the human spirit. It reflects something special or separate from ordinary school activities. This policy details the legal requirements related to collective worship. It also explains the difference between collective worship and assembly, but how they can be combined to relate collective worship to the day to day life, aspirations and concerns of the school.

Whole School Attendance – this policy details the school's statutory duty to record pupil attendance twice a day and explains how the school works together with parents/carers to promote the importance of regular and punctual attendance and ensure that absenteeism is closely monitored and investigated as necessary.

Details of all documents and policies may be obtained from the school administrator.

RESULTS OF NATIONAL CURRICULUM ASSESSMENTS

Curriculum Assessments (SATs) of 7 and 11 year olds are carried out during the Summer Term. In 2016/2017 we had cohorts of less than 10 pupils at Key Stage 1 and therefore to protect the privacy of individual children we are not required to publish the results.



DATES FOR THE SCHOOL YEAR 2017/18

2018/2019

Autumn Term 2018 5th September - 19th December 2018

Half Term 22nd October - 26th October

Christmas Holiday - 20th December - 7th January 2019

Spring Term 2019 - 8th January 2019 - 5th April 2019

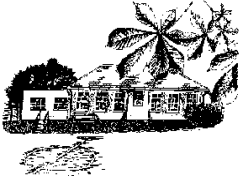
Half Term 18th February 2019 - 22nd February 2019

Easter Holidays - 8th April 2019 - 22nd April 2019

May Half Term - 27th May - 31st May 2019

Summer Term 2019 23rd April 2019 - 23rd July 2019

GOVERNORS



Kings Nympton Primary School and Winkleigh Primary School



The Woodland Federation Governing Board

Mrs A. Blewett – Chair – Foundation Governor

Miss R. Hoare – Headteacher Kings Nympton Primary School

Mrs V. Fenemore – Headteacher Winkleigh Primary School

Mr R Harper – Vice Chair Foundation Governor

Mrs C. Roadnight – Staff Governor

Mrs L. Lucas-Ridge – Parent Governor

Mrs D. Boundy – Parent Governor

Mrs J. Duffin – Local Authority Governor

Mrs C. Godly – Co-opted Governor

Mrs J. Goddard – Co-opted Governor

Mr B. Sanders – Co-opted Governor

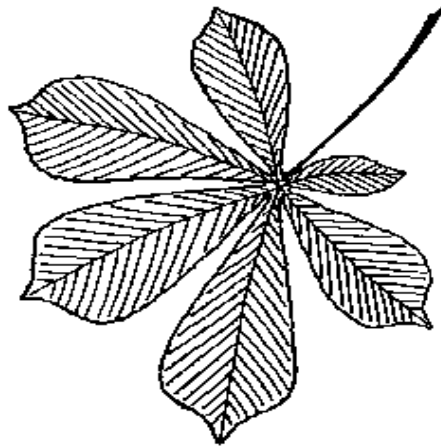
Vacancy – Co-opted Governor

OFFICERS OF THE FRIENDS OF KINGS NYMPTON SCHOOL

Mrs Deborah Smallbone - Chair

Mrs Karen Harrison - Treasurer

Mrs Lorraine Pailthorpe – Secretary



DISCLAIMER

When this brochure was compiled it was accurate. Since then, however, there may have been changes. The school is an evolving community, new ideas are introduced, there may be staff changes. As education budgets are tight and new education laws come into effect we may have to make changes. For these and other reasons, we cannot promise the information here is always going to be accurate.

More formally we have to say:-

'This document is a guide to the information for parents. It is not intended to create any contractual relationship and may be varied in the light of changing circumstances'.

Children and Young People's Services:
County Hall
Exeter
Devon

Tel: 01392 382039